

Regarding attendance and scoring for the seminar course

※ Notes for Attendance :

- A. Classes are scheduled to be held in either the EC6019 (Department of Electrical Engineering), EC2002 (Institute of Communications Engineering) or EC6011 (Institute of IC Design) of the Building of Electrical Engineering, please refer to the weekly announcements.
- B. Since most of the speeches in our department are conducted in Chinese, **if you do not understand Chinese, you may choose to attend lectures from other departments or online.** Both in-person and pre-recorded online lectures are acceptable, but please make sure to select sessions that are relevant to your research field.
- C. If you are attending an in-person lecture, please do not wear tank tops or flip-flops as a sign of respect for the speaker, and avoid entering late to ensure the smooth progress of the seminar.

※ Scoring :

Item A: Every student must attend at least six seminars within one semester and handwrite a feedback for each.

Students can obtain the feedback form from the departmental office.

Unless you specify when you submit the report, the first six reports will be scored according to Item B, and the five subsequent reports will be scored according to Item C.

Item B:

By attending a seminar and submitting a report each time, you will receive ten points for attendance and zero to seven points for a report.

A report includes four points for content and three points for English words number.

- ◇ The following situations will not be scored (This session is regarded as zero points):
Completely blank, writing by other person, copy articles from the internet, complete copy of the speaker's slides (at least with some personal comments to count the points), copy reports from each other, content completely unrelated to the speech, the report was not submitted before 17:00 on the same day.
- ◇ The number of English words scored is as follows. (including punctuation marks)
 - ✓ 0 points : Less than 60 words
 - ✓ 1 points : 61-80 words
 - ✓ 2 points : 81-100 words
 - ✓ 3 points : 101 words or more

Item C:

If you listen to more than six times seminar, for each additional seminar, you will receive one point for attendance and zero to seven points for report. **Up to five extra seminars can be counted.** If you submit more than 5 extra reports, only the first five extra seminars will be counted.

Item D:

The report should be hand-written and counted by the students themselves and submitted to the department/ institute office after the speech. **Students can submit their reports to the department office after completing all six seminar reflections. The latest submission deadline is by the end of week 16 of the semester.**